

PRIVATE & CONFIDENTIAL

AUDITOR'S REPORT

&

Consolidated Audited Financial Statement

Of

Manab Unnayan Kendra

For the year ended June 30, 2018

Hafiz Ahmed & Co.
Chartered Accountants

Mukta Bangla Shopping Complex
Room No: 117(6th floor), Mirpur-1, Dhaka-1216
Email-hafizahmed@gmail.com



AUDITOR'S REPORT

We have audited the accompanying Consolidated Financial Statements of **Manab Unnayan Kendra** which comprise the Statement of Consolidated Financial Position as at June 30, 2018 and the Statement of Consolidated Comprehensive Income, Statement of Consolidated Receipts & Payments for the year then ended June 30, 2018 and a summary of significant accounting policies and other explanatory notes.

Management responsibility for the financial Statement

Manab Unnayan Kendra management is responsible for the preparation and fair presentation of these financial statements in accordance with International financial reporting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement.

Auditors' Responsibility

Our responsibility is to express an independent opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (ISA), as adopted by The Institute of Chartered Accountants of Bangladesh (ICAB), those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

Opinion

In our opinion, the Consolidated Financial Statements present fairly, in all material respects, the financial position of **Manab Unnayan Kendra** as at June 30, 2018. And its financial performance for the year then ended in accordance with International Financial Reporting Standards (IFRS) and other applicable laws and regulations.

We also report that

- We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof.
- In our opinion, proper books of accounts as required by law have been kept by **Manab Unnayan Kendra** so far as it appeared from our examination of those books.
- In our opinion, the statement of financial position and the statement of comprehensive income dealt with by the report are in agreement with the books of accounts.

Place: Dhaka
Date : August 08, 2018

স্বাক্ষরিত
১৩/০৮/১৮
মোহাঃ ককলুল হক
সহযোগী অধ্যক্ষ
উদ্ভিদায়া
গাজ্বাডী সরকারী কলেজ



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Consolidated Statement of Financial Position
As At June 30, 2018

Property & Assets	Note	30-Jun-18	30-Jun-17
Non Current Assets			
Fixed Assets at Cost	15	5,729,527	5,724,107
Loan to Members	16	17,278,270	16,605,878
Total Non Current Assets		23,007,797	22,329,985
Current Assets			
Reserved Fund	17	1,264,414	116,055
Loan to Staff (Security Fund)	18	776,362	776,362
Advance to School Rent	19	109,000	109,000
Lease of Land	20	30,000	30,000
Cash & Bank Balance	21	1,309,863	1,467,068
Total Current Assets		3,489,639	2,498,485
Total Properties & Assets		26,497,436	24,828,470

Capital Fund & Liabilities	Note	30-Jun-18	30-Jun-17
Capital Fund			
Cumulative Surplus	22	11,560,408	11,639,736
Total Capital Fund		11,560,408	11,639,736
Current Liabilities			
Loan from Executive Director	23	1,126,000	605,000
Loan from Staff	24	52,900	52,900
Loan from Executive Committee	25	175,000	175,000
Loan from BRCT	26	2,856,993	2,856,993
Advance from Arbitration Program	27	676,950	732,050
Members Savings Deposit	28	4,810,815	4,311,548
Welfare Fund	29	1,218,857	1,008,769
Staff Security Fund	30	1,037,000	833,500
Provision (Savings)	31	170,883	156,142
Loan Loss Provision (LLP)	32	618,898	447,964
Accumulated Depreciation	33	2,192,732	2,008,868
Total Current Liabilities		14,937,028	13,188,734
Total Capital Fund & Liabilities		26,497,436	24,828,470

The accompanying notes form an integral part of these financial statements

Asaduzzaman Selim
Chief Executive

Signed as per our separate report of even date annexed

Place : Dhaka
Date: August 08, 2018



Hafiz Ahmed & Co.
Chartered Accountants

Income	General Account	Micro Credit Program	Arbitration Program	Staff Security Fund	ICS	HRLARP	Amjhupi Academy	Baradi Academy	Projar Academy	Millenium Enterprize	Siri Program	Proyojon Prokolpo	Welfare Fund	WATSAN	Disable	Health Care Center	WCRAP	Abhijata	BNF	VGD Program	Protiasla	FY 2017-2018
Fund from BNF																			250,000			250,000
MUK Contribution																			39,000			39,000
Fund from DWA																			1,283,894			1,283,894
Income Friendly Stove																			497,000			497,000
Program Income	73,319				497,000																	151,158,674
Donation	1,029,358		1,000		824,829	759,397	849,080	523,229	206,846	9,863,365	1,688,097			259,416	49,284		61,812	1,000			935,666	2,588,612
Salary	298,000				547,980																	298,000
Sale of Pass Book																						2,020
Sale of Loan Form										30												8,055
Admission Fee										1,730												2,580
Overhead Income										590												634,000
Service Charge	634,000																					3,247,888
Bank Interest										173,769												2,154
Other Income	1,359			788														7				196,425
Total	2,036,036	3,084,424	88,861	788	1,869,809	759,397	849,080	523,229	206,846	176,119	9,863,365	1,688,097	108,564	259,416	49,284	73,608	61,812	1,007	289,000	1,283,894	935,666	24,208,202

Expenditure	General Account	Micro Credit Program	Abortion Program	Staff Security Fund	ICS	HRLARP	Amihupi Academy	Baradi Academy	Protpur Academy	Millennium Enterprize	Siri Program	Proyoni Prokolpo	Wellfare Fund	WATSAN	Disale	Health Care Center	WCRAP	Abhijatra	BNF	VGD Program	Protasha	FY 2017-2018
Salary & Honorarium	1,151,410	1,578,271			440,000	482,750				22,000	584,930	422,000										4,681,361
Stationary Cost	55,895	45,114									8,066											101,009
Printing Cost											49,168											8,066
Traveling Cost	2,682	51,392																				103,242
Repair & Maintenance	33,685	32,035									54,216											119,936
Electricity Bill		36,208									49,206											85,414
Electricity Bill	27,290	20,718									7,975											48,008
Fuel & Oil Cost	12,265	12,247																				32,487
Postage & Telephone	10,707																					10,707
Entertainment																						11,461
Bank Charge	3,287	2,950	2,074	500														116			2,534	11,650
Dish Bill	1,650																					15,090
Consultancy Fees	15,090																					15,000
Audit Fees																						32,755
Local Donation																						5,000
MRA Renewal fees																						32,755
VAT / Tax		18,000																				5,000
Program Cost	715,780				1,350,192				203,300	403,953	9,032,148	1,283,583	132,152	261,023	47,113	71,581	39,703		235,563		1,278,281	17,984,570
Interest on Savings		170,883																				170,883
LLPE		170,934																				170,934
Depreciation	144,839																					183,864
Other Cost	34,239	65,170																				99,409
Total Expenditure	2,208,799	2,295,702	2,074	500	1,790,192	760,249	850,794	510,804	203,300	425,953	9,785,709	1,705,583	132,152	261,023	47,113	71,581	39,703	116	235,563	1,278,281	1,293,655	23,898,846
Surplus			86,787	288	79,657	(832)	(1,714)	12,425	3,516	(249,834)	77,656	(17,486)	(23,588)	(1,607)	2,171	2,027	22,109	891	53,437	- 5,613	(357,989)	309,456
Total	2,036,036	3,084,424	88,861	788	1,869,809	759,397	849,080	533,229	206,846	176,119	9,863,365	1,688,097	108,564	259,416	49,284	73,608	61,812	1,007	289,000	1,283,894	935,666	24,208,302

Manab Unnayan Kendra
Anjnapuri Bazar, Meherpur.
Consolidated Receipts & Payments Statements
For the year ended June 30, 2018

Receipts	General Account	Micro Credit Program	Arbitration Program	Staff Security Fund	ICS	HRLARP	Anjnapuri Academy	Baradi Academy	Progyan Academy	Millennium Enterprise	Siri Program	Proyogon Prokopo	Wellfare Fund	WATISAN	Disable	Health Care Center	WCRAP	Abhijana	BNF	VGD Program	Protashia	FY 2017-2018
Opening Balance																						
Cash in Hand	53,706	34,514	106,234	-	35,622	-	30	-	4	1,340	43	16,250	1,170	-	-	-	-	-	3,101	3,393	358,183	248,913
Cash at Bank	62,548	11,258	117,316	-	9,795	4,320	10,599	1,183	500	3,165	1,885	63,411	18,477	4,095	-	-	-	-	-	-	-	673,229
Security Fund Collection		25,448,657		568,000						1,152,951												568,000
Principal Loan Realized		2,542,551								44,745												26,601,608
Savings Collection		780,540																				2,587,296
Loan from ED		263,340																				780,540
Welfare Fund			6,537,745										7,100									270,440
Advance																			250,000			6,537,745
Fund from BNF																			39,000			250,000
MUR Contribution																				1,283,894		39,000
Fund from DWA																						497,000
Income Friendly Stove	73,319				497,000						9,863,365	1,688,097		259,416	49,284	73,608	61,812	1,000			935,666	15,158,674
Program Income	1,029,358				824,829																	2,588,612
Donation	298,000		1,000		547,980																	298,000
Salary		1,990								30												2,020
Sale of Past Book		6,325								1,730												8,055
Sale of Loan Form		1,990								590												2,580
Admission Fee																						634,000
Overhead Income	634,000																					3,247,888
Service Charge		3,074,119								173,769												2,154
Bank Interest	1,359			788															7			196,425
Other Income																						
Total	2,152,290	32,165,284	6,850,156	568,788	1,915,216	763,717	859,709	524,412	207,350	1,378,220	9,865,293	1,767,758	135,311	263,511	49,284	73,608	61,812	1,007	292,101	1,287,287	1,233,849	62,476,073



Payments	General Account	Micro Credit Program	Arbitration Program	Staff Security Fund	ICS	HRLARP	Amphibi Academy	Barnd Academy	Progr Academy	Millennium Enterprise	Sri Program	Proyion Prokopo	Welfare Fund	WATISAN	Disable	Health Care Center	WCRAE	Abhijana	BNF	VGID Program	Prokasha	FY 2017-2018
Salary & Honorarium	1,151,410	1,578,271			440,000	482,750																4,681,361
Stationery Cost	55,895	45,114								22,000	584,930	422,000										101,009
Printing Cost	2,682	51,392									8,066											8,066
Repair & Maintenance	33,685	32,035									49,168											103,242
Electricity Bill	36,208	36,208									54,216											119,936
Fuel & Oil Cost	27,290	20,718									49,206											85,414
Postage & Telephone	12,265	12,247									7,975											48,008
Entertainment	10,707																					32,487
Bank Charge	3,287	2,950	2,074	500																		10,707
Diab Bill	1,650																					11,461
Consultancy Fees	15,090																		116			1,650
Audit Fees		15,000																				15,090
Local Donation		32,755																				15,000
MRA Renewal Fees		5,000																				32,755
VAT / Tax		18,000																				5,000
Program Cost	715,760	109,540																				17,984,570
Loan Refunded to ED		26,402,000																				259,540
Principal Loan Disbursed		2,012,809																				27,274,000
Savings Refunded			6,592,845																			2,088,029
Advance Refunded																						6,592,845
Welfare Refunded		60,352																				60,352
Staff Security Refunded				364,500																		364,500
Reserved Fund		1,148,359																				1,148,359
Fan Purchase		1,650																				1,650
Furniture Purchase																						3,770
Other Cost	34,239	65,170																				99,409
Closing Balance	86,482	32,298	46,250	52,020	113,655	710	8,073	11,573	3,050		73,923	60,717	1,159	616	1,042	34	17,109					510,711
Cash in Hand	1,848	483,416	208,987	1,768	9,379	2,758	842	2,035	1,000	1,377	5,661	1,458	2,000	1,872	1,129	1,993	5,000	891	56,538	9,006		799,152
Cash at Bank																						
Total	2,152,290	32,165,284	6,550,156	568,788	1,395,226	763,717	859,709	524,412	207,350	1,378,320	9,865,293	1,767,758	135,311	263,511	49,284	73,608	61,312	1,007	292,101	1,287,287	1,293,849	62,476,073



স্বাক্ষরিত
সহকারী অফিসার
উদ্ভিদ শিলা বিভাগ
গাজীপুর সরকারী কলেজ

Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.

Notes to the Financial Statement
For the year ended June 30, 2018

01. SCOPE OF AUDIT:

Our examination of the books of account have been carried out in accordance with the generally accepted auditing standards and such other auditing procedures as were considered necessary and found feasible under the circumstances. We have audited the accompanying statement of financial position and the related financial statement for the year then ended. The preparations of these financial statements were the responsibility of the Management of the Organization. Our responsibility is to express an opinion on these financial statements based on our audit.

02. BASIS OF ACCOUNTING:

Manab Unnayan Kendra have been prepared on going concern basis and generally accepted accounting principals on historical convention.

03. INTRODUCTION:

Manab Unnayan Kendra was established as a Non -Profitable voluntary organization to help the poor and underprivileged women and children towards development and improvement of their overall social economic conditions.

04. LEGAL STATUS:

Manab Unnayan Kendra was registered with the Department of Social Services vide Registration No: Kushtia-223/97 dated 27/08/1997, NGO Affairs Bureau vide Registration No: 1985 dated 25/11/2004 Renewal date 25/11/2009 and with Micro Credit Regulatory Authority (MRA) Vide Reg. No: 04615-00668-00686 dated 11/02/2013.

05. MISSION OF THE ORGANIZATION:

Manab Unnayan Kendra has a mission to conduct initiate Poverty alleviation, Projects and Programs, Participatory process and Sustainable development among the very much poor and un-advance of a society

06. VISION OF THE ORGANIZATION:

Manab Unnayan Kendra a big part of society are very poor and below income. If they get education, training, awareness, socially justice, human rights, income generating approach and equity. They can charge their lots and improve the quality of their lives.

07. GOAL:

Manab Unnayan Kendra is to improve the quality of its target peoples; the poor unprivileged through providing necessary support and services.

08. APPROACHES:

Manab Unnayan Kendra mainly works through group approach. The organization targets the people in to group and channel. Necessary supports and services are provided to them through the groups. However, in several causes it also works among the non group base.



Hafiz Ahmed & Co.
Chartered Accountants

09. EXECUTIVE COMMITTEE:

The affairs of the organization have been entrusted to an Executive committee consisting of 07 (Seven) members elected by the General Committee. **Sharif Mostafa Helal** is the President and **Asaduzzaman Selim** is the Chief Executive of the Committee. The following persons are in the Executive Committee during the year under audit.

Name of Members	Designation
Sharif Mostafa Helal	President
Rasidul Islam	Vice-President
Asaduzzaman Selim	Chief Executive
Saiful Islam	Joint Secretary
Md. Moazzem Hossain	Treasurer
Ms. Fahima Khatun	Member
Ms. Latifannesa (Lata)	Member

10. POLICIES:

We conduct our audit in accordance with Bangladesh Standard on Auditing (BSA). These financial statements have been prepared under historical cost convention.

11. PRESENTATION OF FINANCIAL STATEMENTS:

The following Financial Statement were prepared and presented for management information purpose:

Consolidated Statement of Financial Position as at June 30, 2018

Consolidated Statement of Comprehensive Income for the year ended June 30, 2018

Consolidated Statement of Receipts & Payments for the year ended June 30, 2018

Accounting Policies and Explanatory notes.

12. RECEIPTS:

We have checked all the sources of Receipts during the year under report and found that all receipts have been recorded in the Cash Book of the Association properly.

13. PAYMENTS:

We have verified all payment vouchers made under different heads of accounts through payments vouchers were supported by the documentary evidence and record in the cash book with the approval of the Concerned Authority.

14. OPINION:

We extended our thanks appreciation and facilitation to the organization for extended their good self cooperation in conducting our audit work.



সত্যায়িত
১৫/০৬/১৮
মোহাঃ কজলুল হক
সহযোগী অধীক্ষক
উদ্ভিদ বি. বি. বিভাগ
গাজর ডী সরকারী কলেজ

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.

Notes to the Accounts for the year ended June 30, 2018

15.00 Fixed Assets	30-Jun-18
<i>Cost</i>	
Balance as on 01-07-2017	5,724,107
Add: Purchased During the year	5,420
Balance as on 30-06-2018	5,729,527
<i>Depreciation</i>	
Balance as on 01-07-2017	2,008,868
Add: Charged During the year	183,864
Balance as on 30-06-2018	2,192,732
Written Down Value as on 30-06-2018	3,536,795

16.00 Loan to Members	30-Jun-18
Balance as on 01-07-2017	16,605,878
Add: Disbursed During the year	27,274,000
	43,879,878
Less: Realized During the year	26,601,608
Balance as on 30-06-2018	17,278,270

17. Reserved Fund (Bank)	30-Jun-18
Balance 01-07-2017	116,055
Add: Reserved During the year	1,148,359
	1,264,414
Less: Encashment During the year	-
Balance as on 30-06-2018	1,264,414

18.00 Loan to Staff (Security Fund)	30-Jun-18
Balance as on 01-07-2017	776,362
Add: Loan During the year	-
	776,362
Less: Realized During the year	-
Balance as on 30-06-2018	776,362

19.00 Advance to School Rent	30-Jun-18
Opening Balance as on 01-07-2017	109,000
Add: Advance During the year	-
	109,000
Less: Realized During the Year	-
Balance as on 30-06-2018	109,000

20.00 Lease of Land	30-Jun-18
Opening Balance as on 01-07-2017	30,000
Add: Advance During the year	-
	30,000
Less: Realized During the Year	-
Balance as on 30-06-2018	30,000



Hafiz Ahmed & Co.
Chartered Accountants

21.00 Cash & Bank Balance
Cash in Hand
Cash at Bank
Balance as on 30-06-2018

30-Jun-18
510,711
799,152
1,309,863

22.00 Cumulative Surplus
Opening Balance as on 01-07-2017
Add: Excess of Income over Expenditure
Less: Adjusted (Provident Fund)
Balance as on 30-06-2018

30-Jun-18
11,639,736
309,456
388,784
11,560,408

23.00 Loan from ED
Opening Balance as on 01-07-2017
Add: Received During the year
Less: Refunded During the Year
Balance as on 30-06-2018

30-Jun-18
605,000
780,540
1,385,540
259,540
1,126,000

24.00 Loan from Staff
Opening Balance as on 01-07-2017
Add: Received During the year
Less: Refunded During the Year
Balance as on 30-06-2017

30-Jun-18
52,900
-
52,900
-
52,900

25.00 Loan from EC
Opening Balance as on 01-07-2017
Add: Received During the year
Less: Refunded During the Year
Balance as on 30-06-2018

30-Jun-18
175,000
-
175,000
-
175,000

26.00 Loan from BRCT
Opening Balance as on 01-07-2017
Add: Received During the year
Less: Refunded During the Year
Balance as on 30-06-2018

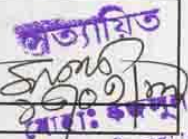
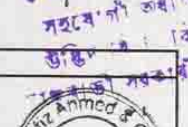
30-Jun-18
2,856,993
-
2,856,993
-
2,856,993

27.00 Advance from Arbitration Program
Opening Balance as on 01-07-2017
Add: Advance Received During the year
Less: Refunded During the Year
Balance as on 30-06-2018

30-Jun-18
732,050
6,537,745
7,269,795
6,592,845
676,950

28.00 Members Savings Deposit
Opening Balance as on 01-07-2017
Add: Collected During the year
Less : Refunded During the Year
Balance as on 30-06-2018

30-Jun-18
4,311,548
2,587,296
6,898,844
2,088,029
4,810,815

স্বাক্ষরিত
স্বাক্ষর : 
মোতা: কলকাতা
সহযোগী অফিসার
উদ্ভিদ : বিজ্ঞান
স্বাক্ষর : 
Hafiz Ahmed & Co.
Dhaka

Hafiz Ahmed & Co.
Chartered Accountants

29. Welfare Fund
Balance 01-07-2017
Add: Received During the year
Less: Refunded During the year
Balance as on 30-06-2018

30-Jun-18
1,008,769
270,440
1,279,209
60,352
1,218,857

30. Staff Security Fund
Balance 01-07-2017
Add: Received During the year
Less: Refunded During the year
Balance as on 30-06-2018

30-Jun-18
833,500
568,000
1,401,500
364,500
1,037,000

31. Provision (Savings)
Balance 01-07-2017
Add: Provision during the year
Less: Adjustment During the year
Balance as on 30-06-2018

30-Jun-18
156,142
170,883
327,025
156,142
170,883

32. LLP
Balance 01-07-2017
Add: Provision during the year
Less: Adjustment During the year
Balance as on 30-06-2018

30-Jun-18
447,964
170,934
618,898
-
618,898

33.00 Accumulated Depreciation
Opening Balance as on 01-07-2017
Add: Received During the year
Less: Refunded During the Year
Balance as on 30-06-2018

30-Jun-18
2,008,868
183,864
2,192,732
-
2,192,732



Manab Unnayan Kendra
Amjhupi Bazar, Meherpur,
Schedule of Fixed Assets
As at June 30, 2018

Sl No.	Particulars	Cost		Rate	Depreciation			Written Down Value
		As at 01 July 2017	Addition during the year		As at 01 July 2017	Charged during the year	As at 30 June 2018	
1	Furniture	639,282	3,770	10%	254,108	38,517	292,625	350,427
2	Building	2,531,552	-	5%	761,915	88,482	850,397	1,681,155
3	Vehicle	551,200	-	15%	422,181	19,353	441,534	109,666
4	Television	8,000	-	10%	5,117	288	5,405	2,595
5	Generator	49,310	-	15%	33,362	2,392	35,754	13,556
6	Equipments	54,200	-	10%	41,902	1,230	43,132	11,068
7	Motor Cycle	477,025	-	15%	321,492	23,330	344,822	132,203
8	Computer	192,812	-	10%	129,255	6,356	135,611	57,201
9	Bicycle	22,440	-	10%	14,675	777	15,452	6,988
10	Camera	9,300	-	10%	2,520	678	3,198	6,102
11	Fan	15,336	1,650	10%	3,665	1,167	4,832	12,154
12	Multimedia	67,300	-	15%	18,676	1,294	19,970	47,330
13	Tubewell	47,350	-	0%	-	-	-	47,350
14	Land	1,059,000	-	0%	-	-	-	1,059,000
	Total	5,724,107	5,420		2,008,868	183,864	2,192,732	3,536,795



অত্যাধিত
২৭/০৬/১৮

Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: General Account

Receipts	FY 2017-2018
Opening Balance	
Cash in Hand	53,706
Cash at Bank	62,548
Loan from Millenium	50,000
Loan from Staff Security	150,000
Loan from BNF	50,000
Loan from Prottasha	75,000
Loan from MUK PF	100,000
Loan from MCP	760,000
Loan from Shiri Project	840,000
Fund from CAMPE	776,908
Fund from BNF	250,000
Fund from JNNPF	2,450
Income from House Rent	4,500
Income from Seat Rent	20,300
Recruitment	5,700
Salary Received	298,000
Micro Bus Rent	37,075
Multimedia Rent	8,500
Overhead Income	634,000
Bank Interest	1,359
Other Income	3,244
Total	4,183,290

Payments	FY 2017-2018
Salary & Honorarium	1,151,410
Stationary Cost	55,895
Traveling	2,682
Postage & Phone Bill	12,265
Repair & Maintenance	33,685
Fuel & Oil Cost	27,290
Entertainment	10,707
Bank Charge	3,287
Dish Bill	1,650
Consultancy Fees	15,090
Utilities	10,826
Donation	422,570
Recruitment Cost	2,020
Program Cost	213,244
Furniture Purchase	3,100
Loan Account Millenium Enterprize	120,000
Loan Account Accademy	70,000
Loan Account MCP	1,190,000
Loan Account DBBL	300,000
Loan Account Prottasha	75,000
Loan Account Shiri	340,000
Other Cost	34,239
Closing Balance	
Cash in Hand	86,482
Cash at Bank	1,848
Total	4,183,290



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Micro Credit

Receipts	FY 2017-2018
Opening Balance	
Cash in Hand	34,514
Cash at Bank	11,258
Loan from General Fund	1,190,000
Loan Realized from SHIRI Program	50,000
Loan from ED	555,000
Loan Realized from Millenium Ent.	150,000
Principal Loan Realized	25,484,657
Savings Collection	2,542,551
Welfare Fund	263,340
Service Charge	3,074,119
Sale of Loan Form	6,325
Admission Fees	1,990
Sale of Pass Book	1,990
Total	33,365,744

Payments	FY 2017-2018
Salary & Allowance	1,353,271
Honorarium	225,000
Traveling Cost	51,392
Printing & Stationary	45,114
Bank Charge	2,950
Fuel Cost	20,718
Repair & Maintenance	32,035
Local Donation	32,755
MRA Registration Renewal fees	5,000
Audit Fees	15,000
VAT & Tax	18,000
Telephone & Postage	12,247
Gas, Water & Electricity Bill	36,208
Fan Purchased	1,650
Reserve Fund (Bank)	1,148,359
Loan Refunded to General Fund	760,000
Loan Refunded to ED	550,000
Principal Loan Disbursed	26,402,000
Savings Refunded	2,012,809
Welfare Fund Refunded	60,352
Other Cost	65,170
Closing Balance	
Cash in Hand	32,298
Cash at Bank	483,416
Total	33,365,744

স্বাক্ষরিত
স্বাক্ষর
মোহাম্মদ কবুল হক
সহযোগী অধ্যক্ষ
উদ্ভিদ বি. বি. বিভাগ
গাজীপুর সরকারী কলেজ



Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Arbitration

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Arbitration Money
Loan Realized from Siri
Loan Realized from Millenium
Donation
Bank Interest
Total

FY 2017-2018
106,234
117,316
6,537,745
100,000
35,000
16,000
2,861
6,915,156

Payments
Bank Charge
Donation
Mediation Money Refunded
Loan Account DBBL
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
2,074
15,000
6,592,845
50,000
46,250
208,987
6,915,156

Name of Program: Staff Security Fund

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Staff Security
Bank Interest
Total

FY 2017-2018
-
-
568,000
788
568,788

Payments
Bank Charge
Security Refunded
Loan General Fund
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
500
364,500
150,000
52,020
1,768
568,788



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Human Rights and Legal aid Rehabilitation

Receipts	FY 2017-2018
Opening Balance	
Cash in Hand	-
Cash at Bank	4,320
Registration Fee	375,500
Negotiation	188,450
Application Fee	61,700
Date Change Fee	5,050
DBBL Commission	44,926
Case Rejection Fee	4,400
Child Living Cost	7,500
Certificate Fee	32,800
Mutual Fee	3,000
Overhead Income	16,000
Donation	10,005
Bank Interest	916
Other Income	9,150
Total	763,717

Payments	FY 2017-2018
Salary & Honorarium	482,750
Printing Cost	4,189
Postage & Phone Bill	139
Fuel & Oil Cost	200
Entertainment	1,880
Stamp	50,550
Bank Charge	748
Consultancy Fees	108,000
Overhead Cost	30,000
Registration Cost	46,300
Utilities	1,320
National Women Day	885
Donation	3,500
Program Cost	6,228
Furniture Purchase	4,700
Other Cost	18,860
Closing Balance	
Cash in Hand	710
Cash at Bank	2,758
Total	763,717

অনুমোদিত
৪/৭/১৮
মোহাম্মদ কজলুল হক
সহযোগী অধ্যাপক
উদ্ভিদ বিদ্যা বিভাগ
আজহারী সরকারী কলেজ



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: ICS

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Loan from GA
Fund Received IDCOL
Stove Sale
Sakna Sale
Bank Interest
Other Income
Total

FY 2017-2018
35,622
9,795
350,000
933,080
578,265
1,600
64
6,800
1,915,226

Payments
Salary & Honorarium
Stationary Cost
Traveling
Postage & Phone Bill
Repair & Maintenance
Electricity Bill
Commission
Entertainment
Bank Charge
Consultancy Fees
Overhead Cost
Production Cost
Donation
Advertisements
Other Cost
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
751,300
15,081
9,170
870
8,126
2,857
169,000
14,000
300
4,000
49,000
729,177
7,000
17,500
12,811
115,655
9,379
1,915,226



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Baradi Academy

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Students Session Charge
Students fees
Students Examination fees
Students Transport
Admission Fees
Bank Interest
Total

FY 2017-2018
-
1,183
23,350
351,500
5,000
132,950
10,400
29
524,412

Payments
Salary & Honorarium
Driver salary
School Rent
Printing Cost
Traveling
Repair & Maintenance
Electricity Bill
Entertainment
Bank Charge
Utilities
Decoration Cost
Donation
Other Cost
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
259,300
179,200
36,000
798
2,020
2,490
8,626
1,480
4
766
9,000
6,000
5,120
11,573
2,035
524,412

স্বাক্ষরিত
১৩/০৭/১৮
মোহাঃ ফজলুল হক
সহকারী অধ্যাপক
উদ্ভিদ বিজ্ঞান বিভাগ
বাংলাদেশ সরকারী কলেজ



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Pirojpur Academy

Receipts	
Opening Balance	
Cash in Hand	
Cash at Bank	
Loan from Amjhupi Accademy	
Students Session Charge	
Students fees	
Students Examination fees	
Students Transport	
Donation	
Bank Interest	
Total	

FY 2017-2018	
	4
	500
	4,500
	8,050
	146,150
	3,416
	38,200
	6,500
	30
	207,350

Payments	
Salary & Honorarium	
Driver salary	
Traveling	
Repair & Maintenance	
Bank Charge	
Lease of Land	
Other Cost	
Closing Balance	
Cash in Hand	
Cash at Bank	
Total	

FY 2017-2018	
	137,490
	53,850
	510
	600
	300
	10,500
	50
	3,050
	1,000
	207,350



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Amjhupi Academy

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Students Session Charge
Students fees
Students Examination fees
Students Transport
Admission Fees
Total

FY 2017-2018
30
10,599
36,200
491,700
5,000
314,480
1,700
859,709

Payments
Salary & Honorarium
Driver salary
School Rent
Printing Cost
Traveling
Postage & Phone Bill
Repair & Maintenance
Electricity Bill
Bank Charge
Utilities
Decoration Cost
Donation
Loan Account Pirojpur Accademy
Other Cost
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
437,700
343,600
11,000
5,553
200
900
5,855
10,503
10
4,472
17,500
1,771
4,500
7,230
8,073
842
859,709

স্বাক্ষরিত
১৭/০৭/১৮
মোহাঃ হুজুপু
সহযোগী অধ্যাপক
উদ্ভিদ শিলা বিভাগ
গাজরাডী সরকারী কলেজ



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Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Millenium Enterprize

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Principal Loan Realized
Savings Collection
Loan
Loan from GF
Sale of Pass Book
Sale of Loan Form
Admission Fees
Service Charge
Total

FY 2017-2018
1,340
3,165
1,152,951
44,745
100,000
120,000
30
1,730
590
173,769
1,598,320

Payments
Salary & Honorarium
Printing Cost
Repair & Maintenance
Fuel & Oil Cost
Consultancy Fees
Overhead Cost
Donation
Service Charge to Loan
Principal Loan Disbursed
Savings Refunded
Furniture Purchase
Loan Account Arbitration
Loan Account MCP
Loan Account PF
Loan Account Shiri
Loan General Fund
Other Cost
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
22,000
1,178
2,490
50
5,000
60,000
22,000
169,020
872,000
75,220
3,770
35,000
150,000
45,000
60,000
50,000
24,215
-
1,377
1,598,320



Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: SURI

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Principal Loan Realized
Savings Collection
Insurance
Loan
Loan from GF
Sale of Pass Book
Sale of Loan Form
Admission Fees
Service Charge
Donation
Bank Interest
Total

FY 2017-2018
43
1,885
7,993,406
475,375
33,680
160,000
340,000
720
12,400
1,420
798,510
47,250
604
9,865,293

Payments
Salary & Honorarium
Printing Cost
Traveling
Postage & Phone Bill
Repair & Maintenance
Electricity Bill
Fuel & Oil Cost
Bank Charge
Consultancy Fees
Overhead Cost
Donation
Principal Loan Disbursed
Savings Refunded
Furniture Purchase
Loan Account
Loan General Fund
Other Cost
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
584,930
8,066
49,168
7,975
81,116
49,206
8,560
1,366
5,000
110,000
43,500
6,776,000
811,905
12,980
350,000
840,000
45,937
73,923
5,661
9,865,293

স্বাক্ষরিত
২০০৭/০৮
মোহাম্মদ কবুল হক
সহযোগী অধ্যাপক
উদ্ভিদ শি-৭ বিভাগ
আবু ডাও সরকারী কলেজ



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Proyojon Prokolpo

Receipts	FY 2017-2018
Opening Balance	
Cash in Hand	16,250
Cash at Bank	63,411
Principal Loan Realized	753,744
Savings Collection	55,400
Loan Risk Fund	6,670
Loan Account	224,000
Income from Photocopy	65,427
Tailoring Income	300
Sales of Sweet Packet	35,854
Sales of Shoes	2,070
Sales of Stocking	220
Sales of Training Pad & File	2,355
Sales of Garments	59,057
Sales of Diary	1,740
Sale of Exercise Book	56,948
Sales of Food	97,070
Sale of Books	143,820
Sale of Pass Book	145
Sale of Loan Form	620
Admission Fees	395
Service Charge	114,144
Donation	59,900
Bank Interest	503
Other Income	7,715
Total	1,767,758

Payments	FY 2017-2018
Salary & Honorarium	427,000
Stationary Cost	43,419
Traveling	450
Postage & Phone Bill	25
Repair & Maintenance	5,609
Bank Charge	500
Overhead Cost	60,000
Production Cost	233,297
VAT / Tax	6,000
Food Supply	34,511
Donation	39,187
Principal Loan Disbursed	742,000
Savings Refunded	36,995
Loan Account	74,000
Other Cost	2,590
Closing Balance	
Cash in Hand	60,717
Cash at Bank	1,458
Total	1,767,758



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Welfare Fund

Receipts	
Opening Balance	
Cash in Hand	
Cash at Bank	
Welfare Fund	
Recruitment	
Fine	
Donation	
Bank Interest	
Other Income	
Total	

FY 2017-2018	
	1,170
	18,477
	7,100
	1,300
	70,342
	21,100
	702
	15,120
	135,311

Payments	
Salary & Honorarium	
Repair & Maintenance	
Entertainment	
Bank Charge	
Consultancy Fees	
Donation	
Loan Account	
Other Cost	
Closing Balance	
Cash in Hand	
Cash at Bank	
Total	

FY 2017-2018	
	3,000
	5,572
	4,020
	300
	25,000
	47,000
	35,000
	12,260
	1,159
	2,000
	135,311

Name of Program: Abhijatra

Receipts	
Opening Balance	
Cash in Hand	
Cash at Bank	
Donation	
Bank Interest	
Total	

FY 2017-2018	
	-
	-
	1,000
	7
	1,007

Payments	
Bank Charge	
Closing Balance	
Cash in Hand	
Cash at Bank	
Total	

FY 2017-2018	
	116
	-
	891
	1,007

স্বাক্ষরিত
২৬/০৬/১৮
মোহা: কাজলু হক
সহযোগী অধ্যাপক
উদ্ভিদ শিল্প বিভাগ
মহাবাড়ী সরকারী কলেজ



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Water & Sanitation

Receipts	
Opening Balance	
Cash in Hand	
Cash at Bank	
Loan Account	
Water Sale	
Container Sale	
Donation	
Total	

FY 2017-2018	
	-
	4,095
	30,000
	162,049
	17,450
	54,012
	267,606

Payments	
Salary & Honorarium	
Stationary Cost	
Postage & Phone Bill	
Repair & Maintenance	
Electricity Bill	
Fuel & Oil Cost	
Entertainment	
Salt	
Bank Charge	
Water Jar	
Program Cost	
Vehicle	
Other Cost	
Closing Balance	
Cash in Hand	
Cash at Bank	
Total	

FY 2017-2018	
	137,600
	3,819
	370
	6,628
	2,308
	3,450
	545
	1,250
	1,150
	41,940
	23,352
	29,000
	13,706
	616
	1,872
	267,606



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Disable Development

Receipts		FY 2017-2018	
Opening Balance			
Cash in Hand			-
Cash at Bank			-
Program Income			7,225
Donation			42,000
Bank Interest			59
Total			49,284

Payments		FY 2017-2018	
Salary & Honorarium			20,110
Printing Cost			35
Repair & Maintenance			2,000
Bank Charge			130
Utilities			1,913
Donation			2,000
School Rent			12,000
Advertisements			4,100
Program Cost			3,745
Other Cost			1,080
Closing Balance			
Cash in Hand			1,042
Cash at Bank			1,129
Total			49,284

Name of Program: Health Care Center

Receipts		FY 2017-2018	
Opening Balance			
Cash in Hand			-
Cash at Bank			-
Donation			73,608
Total			73,608

Payments		FY 2017-2018	
Salary & Honorarium			11,550
Printing Cost			317
Traveling			1,270
Postage & Phone Bill			75
Repair & Maintenance			33,905
Entertainment			21,317
Bank Charge			115
Utilities			300
Advertisements			1,000
Other Cost			1,732
Closing Balance			
Cash in Hand			34
Cash at Bank			1,993
Total			73,608

স্বাক্ষরিত
২৭/৬/১৮
মোহঃ কবুল হক
সহযোগী জালালিক
উদ্ভিদ বি-৮ বিভাগ
গাজিয়াড়ী সরকারী হাসপাতাল



Hafiz Ahmed & Co.
Chartered Accountants

Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: Women Child Rights

Receipts	FY 2017-2018
Opening Balance	
Cash in Hand	-
Cash at Bank	-
Case Rejection	200
Certificate Fee	3,900
DBBI Commission	1,163
Date Changr Fee	900
Application Fee	5,250
Negotiation Fee	20,200
Registration Fee	14,500
Donation	12,699
Other Income	3,000
Total	61,812

Payments	FY 2017-2018
Salary & Honorarium	28,500
Printing Cost	180
Non Judicial Stamp Purchase	1,500
Registration	1,750
Program Cost	2,163
Other Cost	5,610
Closing Balance	
Cash in Hand	17,109
Cash at Bank	5,000
Total	61,812

Name of Program: Prottasha

Receipts	FY 2017-2018
Opening Balance	
Cash in Hand	-
Cash at Bank	358,183
Fund from CAMPE	935,666
Total	1,293,849

Payments	FY 2017-2018
Survey	469,806
Social Audit	199,311
Admin Cost	295,169
Follow-up Action	119,568
Documentation	61,687
Bank Charge	2,534
Score Card	58,649
Partnership	86,931
Closing Balance	
Cash in Hand	-
Cash at Bank	194
Total	1,293,849



Manab Unnayan Kendra
Amjhupi Bazar, Meherpur.
Receipts & Payments Statements
For the year ended June 30, 2018

Name of Program: BNF

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Fund from BNF
MUK Contribution
Total

FY 2017-2018
-
3,101
250,000
39,000
292,101

Payments
Salary & Honorarium
Doctors Honorarium
Center Rent
Postage & Phone Bill
Electricity Bill
Reporting
Orientation
Snacks & Dress
Materials
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
50,000
36,000
30,900
4,000
3,000
3,763
5,550
64,400
37,950
-
56,538
292,101

Name of Program: VGD

Receipts
Opening Balance
Cash in Hand
Cash at Bank
Fund from DWA
Total

FY 2017-2018
-
3,393
1,283,894
1,287,287

Payments
Salary & Honorarium
Office Rent
Stationary Cost
Postage & Phone Bill
Electricity Bill
Communication
Entertainment
Pass Book
Training & Workshop
Furniture Purchase
Closing Balance
Cash in Hand
Cash at Bank
Total

FY 2017-2018
971,250
68,000
7,696
10,200
13,600
74,800
32,120
12,500
65,015
23,100
-
9,006
1,287,287

স্বাক্ষরিত
মোহঃ ফজলুল হক
সহযোগী অধ্যাপক
উদ্ভিদ বিদ্যা বিভাগ
ঢাকা সরকারী কলেজ

